The North Kitsap Schools Foundation is accepting grant applications for the following areas of emphasis:

* Programs and/or materials that deepen and enrich student learning experiences, including existing programs/materials shown to be highly effective through rigorous evaluation
* Innovative STEM/CTE programs and/or equipment
* Field trips that extend learning beyond the classroom and professional development registration fees for teachers to expand their expertise
* Innovative programs that provide direct support to students who are underperforming in reading and math

**Grant applications must be emailed and received by the district office by a date in September, to be determined (do not submit before September 1).** Please allow enough time to get required principal approval and submit before deadline. **Any application submitted after the deadline will be considered late and will not qualify for funding**. Applicants will be asked to participate in a grant announcement event by NKSF in the Fall (details to be determined). All grant monies are to be used by the end of the school year in which they are received and expenditures will be coordinated by the school office manager.

Maximum award is $5,000, depending on program fit with listed criteria and available resources. Applicants can apply in grade level teams or departments to increase the impact of grant funds beyond a single classroom.

**Grant recipients are required to:**

* **collect and submit pictures, videos and other artifacts related to the grant’s implementation to be displayed at Foundation events and shared with donors and supporters**
* **publicize their use of the grant and provide evidence of how the grant-funded program was promoted to the school community**
* **keep any technology devices at the school where the grant was awarded**
* **complete the NKSF Grant Impact Summary detailing results of the grant-funded program no later than May 1 of school year given. Find form at** [**www.nkschoolsfoundation.org**](http://www.nkschoolsfoundation.org)**. Failure to complete the summary may impact eligibility for future awards.**

The North Kitsap Schools Foundation follows NKSD guidelines related to district level approval for specific types of grant applications (such as technology).

**STOP - Read \*NEW\* Steps for submission:**

1. Complete NKSF grant application AND NKSD Grant Checklist (with name, building)
2. Review proposal with your principal and affirm their approval on checklist
3. Scan and email completed checklist and application to Carmen Belleci (Cbelleci@nkschools.org) at the District Office-please submit only an electronic version (no paper copies accepted)
4. Grants will be reviewed by the District Service Council and routed to appropriate Admin for approval and signatures (principal will sign at this time)
5. Grants that are approved will be sent to the NKSF for consideration